

TERMS OF REFERENCE

Review Title: School Meals Review

Review Purpose

The purpose of the review is to review the Council-provided School meals Service, to consider and present options for improvement to the Education Youth and Overview & Scrutiny panels, which can then make recommendations to the Executive Member for Education.

Objectives

The objectives of the review are to:

- understand the current issues surrounding school meals provision in Bath & North East Somerset.
- examine whether we get best value from the amount spent each year and to present options for improvement.
- examine whether the Council (the LEA) can provide more healthy eating options

Scope

To achieve its objectives, the Panel will:

- receive a presentation on current issues and options from officers
- Seek the views of further consultees (to be agreed by the Chairs of the panels) as necessary
- Hold an open public meeting to consider the recommendations and action plans arising from the review, and define the Panel's findings and recommendations on the issue.

Outputs of this Review

- The Panels recommendations and findings will be used to inform the development of the Council's school meals policy before they are presented to the Executive.

Constraints

- The review must be managed within the budget available to the Panel.
- The review will be carried out in accordance with the Bath & North East Somerset Council Overview and Scrutiny project management processes.
- Project Management resource is available from the services engaged in the review

Risks

- The review is being undertaken over a 3-6 month time frame, which requires officer input in addition to "business as usual" operations